

COUNCIL WORK SESSION

OCTOBER 17, 2016

6:00 P.M. PROMPT

- **BUDGET HEARINGS:**
 - **6:00 pm COUNCIL**
 - **6:30 pm LAW DEPARTMENT**

- **DISCUSSION OF AGENDA**

- **DISCUSSION OF ARTS AND CULTURAL BOARD** – (§149 / Ord. #9252-15 w/Bylaws)

- **EXECUTIVE SESSION** – Personnel / Economic Development

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(Council Minutes and Agendas posted at www.bedfordoh.gov)

Bedford City Council met in a Work Session at Bedford City Hall on Monday, October 17, 2016 at 6:04 p.m.

Present: Council Members: Mayor Stan Koci, Marilyn Zolata, Walter Genutis, Sandy Spinks, Greg Pozar, Don Saunders [joined at 6:15 p.m.], Paula Mizsak. Absent: None. Administration: City Manager Michael Mallis, Finance Director Frank Gambosi, Clerk of Council Lorree Villers. Also in attendance: Law Director John Montello, Joyce Daunch, Jeanne Sapir and Beth Housiaux-Steward.

Council had no changes to the minutes of the Work Session and the Regular Meeting of October 3, 2016.

ORDINANCE NO. 9434-16 AN ORDINANCE AUTHORIZING THE PURCHASE OF A JOHN DEERE HPX 4 X 4 GATOR THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM (CONTRACT: OH STS515)

Mr. Mallis explained the current piece of equipment was purchased in 1989 having the engine rebuilt twice and a lot of maintenance issues. The City was a member of the State Cooperative Purchasing Program and the Cemetery needed to purchase a 4 X 4 Gator. The equipment would be through Chagrin Pet, Garden & Power Equipment Supply, Inc. in the amount of \$9,425.23. The purchase was budgeted for 2017 but Mr. Bellar had the funds in his 2016 budget plus there was a need to purchase it now.

ORDINANCE NO. 9435-16 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HAWTHORNE VALLEY YOUTH COUNCIL FOR THE PURPOSE OF SPONSORING STUDENTS IN THE PROGRAM FOR THE YEAR 2016--2017

Mr. Mallis explained this was the same agreement as last year and there were two students who qualified so the cost would be \$600.00. Mr. Gambosi continued his concern whether this was considered a "proper public purpose" and if the program was open to all the students. Things were unclear to him and he had concerns. Council felt it was a good inexpensive program.

ORDINANCE NO. 9436-16 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE IMPACT GROUP ("IMPACT")

Mr. Mallis explained there were two parts to this project. The Phases were: Service One – Community Engagement and Data Collection and Service Two – Communication Plan, Messaging and Training. The collection of information would let the Administration and Council know what was important to the residents. After the information was compiled an organized committee would work together to get the information to the residents. The City was asking the residents to approve a ½% income tax increase in May to address the City's future infrastructure needs. He suggested the rubbish pickup be reduced from \$14 to \$10 per month. The City's revenue had decreased since the closing of Ben Venue and so far the City hadn't cut resident services or employee layoffs even though when some employee's positions became available they were not filled. Donations, data, surveys, focus group and hard work was ahead to make this successful; everyone needed to go all in. Discussion was held that dates needed to be stated in the contract; however, it needed to be done by May 2017 or it could continue into 2018. It was important that all union and non-union employees needed to be on the same page. This project would be done just like it was done last time.

RESOLUTION NO. 2508-16 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH OAK GROUP, INC. AND DECLARING AN EMERGENCY
Mayor Koci and Mr. Mallis said this Resolution needed removed from the agenda.

Discussion of the Regular Meeting agenda was concluded.

Council –

Mr. Mallis explained all wage increases should not be built in the budget for 2017 because there were no pay increases this year for non-union employees. If they were included accidentally they would be changed. It was determined the average cost for health insurance was \$15,970 per employee. The Court had a different cost/net and type of health coverage than all the Municipality employees. The claims determined the overall cost and Mr. Gambosi could only give a guesstimate for budgetary discussions. Mr. Gambosi explained most of the costs were from spouses and children. A thought was to discontinue/drop spouses to save money as other communities have done. Mr. Genutis felt if an employee did not carry/have the medical benefits they should receive some type of payment. He found it odd that the medical cost per part-time Council member of \$15,970 exceeded Council's salary. Council Travel had been reduced and a suggestion was made that maybe only Board members should be permitted to go to NLC functions. Discussion was held as to the different scenarios that would or wouldn't be paid during travel. Detailed receipts were required for reimbursements. The Council budget remained as presented by the Administration.

Law –

Discussion was held of the savings since Mr. Montello took over the Law Director position. He was handling more cases and legal situations with the assistance of Jon Delano, Michelle Hollo and Lorree Villers. He was not submitting billable hours and was working on a part-time hourly basis. Mr. Montello was paid approximately \$70,000 under budget. It was determined Blair Melling would be hired as the Assistant Law Director at a monthly retainer of \$1,000 without health insurance coverage. Council determined they would reallocate some of the money from other line items to give Mr. Montello an annual salary of \$100,000 since he was doing additional work plus health insurance coverage. The total amount for both the Law Director and Assistant Law Director would be \$112,000. The overall Law Department budget was not increased and was approved by Council.

DISCUSSION OF ARTS AND CULTURAL BOARD – (§149 / Ord. #9252-15 w/Bylaws)

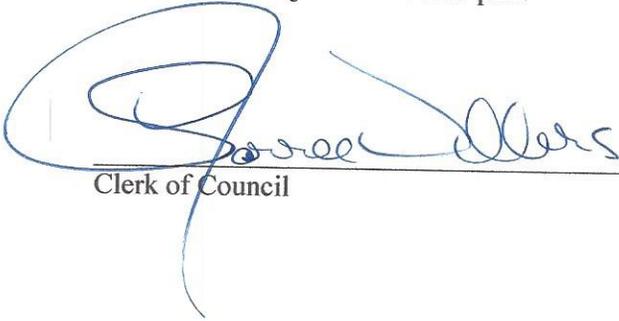
Mayor Koci explained the thought was to eliminate the Board but keep the events through the Bedford Historical Society (BHS). The Board has not progressed the way it should; it seemed to take another direction. Eliminating the Board so it wasn't a City operation would allow other opportunities and grants. He said the original intention was for the Board to go on its own and that hadn't happened since it was created in 2006. Mrs. Spinks explained it would be best to eliminate the Board as a City Board and combine the Arts with Community Council. The financial paperwork was a nightmare for the Finance Department. Being a City Board also restricted opportunities with Tri-C. Joyce Daunch felt there were advantages of the Board not being tied to the City: the Board couldn't apply for grants because the City was not a 501C3, the Board was only as good as the members and the Board took dedication and hard work; however, she had mixed feelings. Mr. Mallis mentioned the City would not be giving money to BHS and there were organizations who were interested in contracting with the City to continue the events. It was determined there would be more discussion before making the determination to eliminate the Board.

Motion made by Mizensak and seconded by Zolata to go into an Executive Session to discuss Personnel – Economic Development. The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizensak, Genutis. Nays: None. Motion carried unanimously.

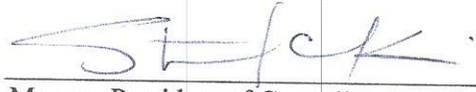
At 7:55 p.m., Bedford City Council, City Manager Mallis, Finance Director Gambosi and Law Director John Montello went into an executive session to discuss Personnel – Economic Development.

At 8:04 p.m., Bedford City Council adjourned executive session.

Work Session adjourned at 8:05 p.m.



Clerk of Council



Mayor - President of Council

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES**
 - a. Approval of Minutes of the Work Session of October 3, 2016
 - b. Approval of Minutes of the Regular Meeting of October 3, 2016
5. **PRESENTATIONS**
6. **OLD BUSINESS**
7. **REPORTS**
 - a. City Manager
 - b. Law Director
 - c. Finance Director
 - d. Council Reports
8. **NEW BUSINESS**
 - a. Ordinance No. 9434-16 purchase of John Deere HPX 4 X 4 Gator for the Bedford Cemetery (\$9,425.23)
 - b. Ordinance No. 9435-16 agreement w/Hawthorne Valley Youth Council (\$600)
 - c. Ordinance No. 9436-16 contract w/The Impact Group (\$32,700)
 - d. Resolution No. 2508-16 contract w/Oak Group, Inc for master plans examiner services
9. **HEARING OF CITIZENS**
10. **ADJOURNMENT**

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(Council Minutes and Agendas posted at www.bedfordoh.gov)

Bedford, Ohio

October 17, 2016

Bedford City Council met in Regular Session at Bedford City Hall on Monday, October 17, 2016. Mayor Koci called the meeting to order at 8:07 P.M. The meeting was opened by pledging allegiance to the flag. The roll was called. Present: Pozar, Saunders, Zolata, Spinks, Koci, Mizesak, Genutis. Absent: None.

Motion made by Pozar and seconded by Saunders to approve the minutes of the Work Session Meeting of October 3, 2016. The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizesak, Genutis. Nays: None. Motion carried unanimously.

Motion made by Zolata and seconded by Spinks to approve the minutes of the Regular Meeting of October 3, 2016. The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizesak, Genutis. Nays: None. Motion carried unanimously.

City Manager Michael Mallis reported the City would be sending out a Code Red All Call on October 24th which was a message in order to update the current customers/residents numbers and in hopes to encourage others to sign up. In reference to Ordinance No. 9436-16 the City was asking the residents to approve a ½% income tax increase at a credit of 1 ½ in May to address the City's future infrastructure needs such as the street repair program. The City was not in the position to borrow any more money. Rubbish pickup would be reduced to \$10 per month. Since 2008 the City's revenue had decreased about \$4 million; however, the City managed to make up \$3 million without cutting City services or layoffs. Trick or Treat was October 31st from 6:00 p.m. to 8:00 p.m. Leaf pickup would be started shortly; please place your leaves on the curb not in the street.

No reports from Law Director John Montello, Councilman Pozar, Councilwoman Mizesak and Mayor Koci.

Finance Director Frank Gambosi explained the Administration contacted and worked closely daily with professional educated people who assisted governments with their financial forecasting/plans. The tax increase was to avoid layoffs and City service cuts.

Councilman Saunders explained the cost of repairing streets increased over time of deterioration. He said almost all surrounding communities had increased their income tax the last 2 -3 years. Happy Halloween.

Councilwoman Zolata felt Mr. Mallis and Mr. Gambosi did a good job on the City's financials. She gave kudos to the Service Department on the continual street patching. On October 29th the annual Halloween Party was scheduled at Ellenwood. She was proud to wear her Chief Wahoo pendant on behalf of the Cleveland Indians.

Councilwoman Spinks explained the Teal Pumpkin Program was for children who have food allergies. Displaying a teal pumpkin alerted the parents the home had none food items for those who had food allergies. She spoke about the Orange Village article she had regarding the positive usage of drones. Tri-C also offered drone training and grants for purchasing a drone. (See attached)

Councilman Genutis stood by his vote regarding Ordinance No. 9403-16 pertaining to drones. He agreed a drone could be very beneficial in an emergency situation; however, he felt the wording should have reflected clearly in the ordinance.

ORDINANCE NO. 9434-16 AN ORDINANCE AUTHORIZING THE PURCHASE OF A JOHN DEERE 4 X 4 GATOR THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Mizesak seconded by Pozar to suspend the rule requiring the reading of said ordinance three different days.

The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizsak, Genutis. Nays: None. Motion carried unanimously.

Motion made by Zolata seconded by Spinks to place Ordinance No. **9434-16** on third and final reading and passed.

Mr. Mallis explained this equipment was budgeted for 2017 but would be purchased this year. The current piece of equipment was from 1989 with several rebuilds and maintenance.

The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizsak, Genutis. Nays: None. Motion carried unanimously.

ORDINANCE NO. 9435-16 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HAWTHORNE VALLEY YOUTH COUNCIL FOR THE PURPOSE OF SPONSORING STUDENTS IN THE PROGRAM FOR THE YEAR **2016-2017** AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Zolata seconded by Spinks to suspend the rule requiring the reading of said ordinance three different days.

The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizsak, Genutis. Nays: None. Motion carried unanimously.

Motion made by Mizsak seconded by Saunders to place Ordinance No. **9435-16** on third and final reading and passed.

Mr. Mallis explained the cost would be \$600 sponsoring two students to allow them to learn about local government, state government, organize and participate in projects and make positive choices.

The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizsak, Genutis. Nays: None. Motion carried unanimously.

ORDINANCE NO. 9436-16 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE IMPACT GROUP (“IMPACT”) AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Pozar seconded by Saunders to suspend the rule requiring the reading of said ordinance three different days.

The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizsak, Genutis. Nays: None. Motion carried unanimously.

Motion made by Zolata seconded by Spinks to place Ordinance No. **9436-16** on third and final reading and passed.

Mr. Mallis explained this was a contract for public information initiative geared toward providing residents information and facts. The Phases were: Service One – Community Engagement and Data Collection and Service Two – Communication Plan, Messaging and Training. The collection of information would let the Administration and Council know what was important to the residents. After the information was compiled an organized committee would work together to get the information to the residents as to the “heartbeat” of Bedford. Mayor Koci explained discussions had taken place since the closing of Ben Venue; the predictions were pretty accurate.

The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizesak, Genutis. Nays: None. Motion carried unanimously.

RESOLUTION NO. 2508-16 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH OAK GROUP, INC. AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Mizesak seconded by Saunders to remove from the agenda Resolution No. **2508-16**.

Mayor Koci explained this needed to be discussed at a future Work Session.

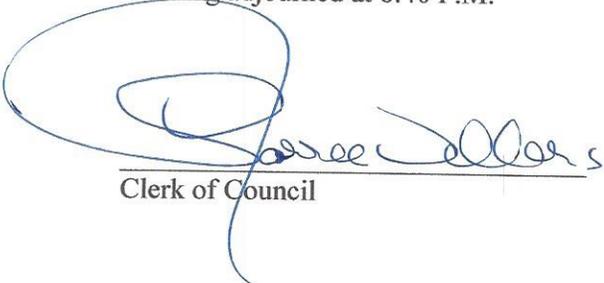
The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizesak, Genutis. Nays: None. Motion carried unanimously.

Mayor Koci said that concluded the business portion of the meeting and asked if anyone in the audience had any comments.

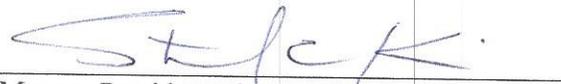
Dick Bender, 69 Wandle Avenue, asked how many millions the City collected from the Automile because the Automile was one of Bedford's largest taxpayers. Mr. Bender asked what percentage of the City's income would fall in line with their income. Mr. Gambosi would provide Mr. Bender the figures after the meeting because he did not have them with him. Mr. Bender said even with the inconvenience of the Dominion Gas Line Company project he praised the Dominion employees on the politeness. He even called Dominion Gas Line Company to let them know.

Mayor Koci asked if there were any further comments. There being no reply, motion made by Spinks seconded by Zolata to adjourn. The roll was called. Vote – Yeas: Pozar, Saunders, Zolata, Spinks, Koci, Mizesak, Genutis. Nays: None. Motion carried unanimously.

Meeting adjourned at 8:40 P.M.



Clerk of Council



Mayor - President of Council